Hawstead Parish Council

In the County of Suffolk

Chair

Henry Brewis

Email | Henry.Brewis@hawstead-pc.gov.uk

Responsible Finance Officer and Parish Clerk

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY

Email | clerk@hawstead-pc.gov.uk

Dear Councillor

6th November 2026

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 12th November 2026 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. **To receive apologies and consider any applications for approval of absence**
2. **Public forum**
   - 2.1 Members of the public invited to make representations on any item on the agenda.
   - 2.2 County Council
   - 2.3 West Suffolk Council
   - 2.4 Police
3. **Declaration of interests**
   - 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
   - 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.
4. **Minutes**
   - 4.1 To resolve that the minutes of the Parish Council meeting dated 10th September 2026 be signed as a true and accurate record of that meeting.
5. **Matters arising**
6. **Reports**

   To receive reports including the following:-
   - 6.1 Communications;
   - 6.2 Highways and safety (including Speedwatch/ defibrillator);
   - 6.3 Clerk.
7. **Conservation**
   - 7.1 Greens;
   - 7.2 Footpaths (including footpath rep);
   - 7.3 Trees (including tree warden and tree safety review).
8. **To consider**
   - 8.1 Response (if any) to WSC consultation on Local Council Tax Reduction Scheme (LCTRS);
   - 8.2 Mole control quote;
   - 8.3 Request to consider promoting a conservation area designation;
   - 8.4 Proposed highway stopping up application
   - 8.5 Emergency plan update
   - 8.6 Road closures

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9. Planning applications, appeals and notifications

9.1 To receive planning notifications;

9.2 DC/26/1604/LB Proposal Application for listed building consent - a. structural repairs to external walls of existing outbuilding b. remove and rebuild log store c. repair brick arches to all windows and doors on main dwelling d. create movement joints between front and rear porch and main dwelling e. first floor internal alterations including new bedroom step and new partition wall at Cullum House Church Road Hawstead Suffolk IP29 5NT

9.3 DC/26/1605/CLP Application for lawful development certificate for proposed use or development - change of use of existing property known as Maglia Rosso, (formerly Metcalf Arms) from Bike shop and bike cafe to two dwellings at Metcalf Arms Lawshall Road Hawstead Suffolk IP29 5NR

10. Finance

10.1 To receive and approve six month summary to 30th September 2026;

10.2 To receive and approve the bi-monthly financial summary for September-October 2026;

10.3 To approve payments to be made;

10.4 To approve budget for 2027/2028;

10.5 To approve precept request for 2027/2028;

10.6 To review reserves policy.

11. Correspondence

11.1 Play area reports for last quarter;

11.2 Various email correspondence detailed in clerk report.

12. Date of next meetings

To confirm date of next meeting on 14th January 2026 at 7.30pm.

CH

C Hibbert - clerk