

Hawstead Parish Council

In the County of Suffolk

Chair

Ros Alexander

Email | Ros.Alexander@hawstead-pc.gov.uk

Responsible Finance Officer and Parish Clerk

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY

Email | clerk@hawstead-pc.gov.uk

Dear Councillor

5th September 2025

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 11th September 2025 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

- 1. To receive apologies and consider any applications for approval of absence**
- 2. Public forum**
 - 2.1 Members of the public invited to make representations on any item on the agenda.
 - 2.2 County Council
 - 2.3 West Suffolk Council
 - 2.4 Police
- 3. Declaration of interests**
 - 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
 - 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.
- 4. Minutes**
 - 4.1 To resolve that the minutes of the Parish Council meeting dated 10th July 2025 be signed as a true and accurate record of that meeting.
- 5. Matters arising**
- 6. Reports**

To receive reports including the following:-

 - 6.1 Communications;
 - 6.2 Highways and safety (including Speedwatch/ speeding/ defibrillator);
 - 6.3 Volunteering
 - 6.4 Clerk.
- 7. Conservation**
 - 7.1 Greens;
 - 7.2 Footpaths (inc footpath rep);
 - 7.3 River proposals –update on grant funding;
 - 7.4 Tree work.
- 8. To consider**
 - 8.1 Purchase of SID
 - 8.2 The provision of a charging point for the village hall (subject to further consideration/research);
 - 8.3 Coordination with other councils to promote local anti-speeding initiatives

Hawstead Parish Council

In the County of Suffolk

8.4 Insurance renewal

8.5 Removal of tree in the brook

8.6 Proposal to provide memorial bench

8.7 Suggestion to create a village design statement for Hawstead from resident

8.8 Quiet Lane update.

9. Planning applications, appeals and notifications

9.1 To receive planning notifications;

9.2 Planning application - a. change of use of sales and storage areas to three holiday lets including first floor side extension b. single storey rear infill extension c. replacement of existing side extension Metcalf Arms Lawshall Road Hawstead Suffolk IP29 5NR.

10. Finance

10.1 To receive and approve the bi-monthly financial summary for July-August 2025;

10.2 To approve payments to be made;

10.3 To acknowledge and accept National Pay Award 25 26;

10.4 To consider retention of outdated speed gun.

11. Correspondence

11.1 Playground reports;

11.2 Town and Parish Forum info

12. Date of next meetings

To confirm date of next meeting on **13th November 2025** at 7.30pm.

CH

C Hibbert - clerk