

Hawstead Parish Council - Clerk report

14th September 2023

The aim of this report is to provide comments on agenda items and to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since July 2023
- Planning decisions

2.5 Suffolk Constabulary most recent newsletter can be found at

https://www.suffolk.police.uk/sites/suffolk/files/2023-08/CEO%20Constables%20County%20July.pdf?_gl=1*oct492*_up*MQ..*_ga*MTUwMTYzNjk0MS4xNjk0MTc4Mjk5*_ga_ERXW9ME4KN*MTY5NDE3ODI5OC4xLjEuMTY5NDE3ODMyNi4wLjAuMA..

5.1 Trees

A family approached the PC in 2022 to get a memorial tree planted on the green – further correspondence has now been received – see below.

Hi there

There is a meeting scheduled for next **Thursday 14th Sept at 7.30pm** at the village hall, if there is anyone who would like to attend.

If that is not possible, I am sure the tree warden James Carr would be pleased to talk to your family - may I let him have your phone number?

Many thanks
Catherine Hibbert

On 08/09/2023 13:10 BST
Hi Catherine

Sorry for my very late response, this has been on our minds but I have not managed to get back to you during this difficult time.

This is still something we'd like to do. When is the next meeting that it would be possible to attend? I've cc'd my mum who may be able to attend in person (as she still lives in Hawstead) or I could speak to your Tree Warden over the phone.

Thanks and kind regards
Alex

From: Catherine Hibbert <catherine.hibbert@hawstead-parish-council.co.uk>
Sent: Friday, October 14, 2022 10:30:46 am
To: Subject: Hawstead PC

Dear Alex

Thank you for your recent enquiry as to the possibility of planting a memorial tree for your father on the green at Hawstead.

This proposal was discussed by Councillors at the last meeting; subject to agreeing a suitable location and type of tree there was support for your proposal - it would however be useful to be able to discuss this a little further with you before making a final decision.

Would you be able to attend the next meeting (scheduled for Thursday 17 November at the village hall at 7.30pm) where councillors could talk this through with you? If that date does not suit, then we can look at other dates or maybe arrange for a phone call with our tree warden?

I look forward to hearing from you.

Regards

C Hibbert

5.4 Trees at brook Green

Following the last meeting the clerk raised the issue of boundary conventions (damaged tree which straddling a third party garden and the green) with SALC. SALC responded as follows:

Boundary issues can be challenging especially when determining extent. We are not aware of a convention in terms of maintenance like the example you have given. Often these are lines on site plans/Land Registry title plans or, in this case, the plan of the registered village green. An attempt could be made to establish the extent of the boundary which might be possible to get from the Commons Registration Authority (Suffolk CC). However there is no guarantee they will have this - although they might have older plans which have a clearer line than that on the registered map.

The SALC response does not move matters on much, unless there is the time and will to approach the Commons Registration Authority; I am not sure that they are likely to have any clearer plans than we have available to us now; data from the map would then need to be interpreted in relation to identifiable physical features on the ground as it is now which will not necessarily be straightforward. It may remain difficult to get to the bottom of who is legally responsible for any particular tree.

If the tree is causing a risk to members of the public/ property then in the clerk's view the Council should take steps to ensure risk is mitigated by encouraging others to address the issue/ addressing the issue itself.

The Council previously discussed the possibility of an agreement to contribute to the cost/ split costs which seems pragmatic.

7.4 Agree website/ email set up details

Please could councillors provide a photo/bio for use on the new website where none already.

Councillors to confirm whether they have any photos they would like to see on website

Councillors to confirm which type of email set up they prefer:

joe.bloggs@

joebloggs@

cllrjoebloggs@

9.1 Planning decisions and notifications

Appeal Ref APP/F3545/W/23/3316413 re Planning application - one dwelling at The Spinney Bury Road Hawstead Suffolk (Application DC/22/1564/FUL);

Appeal Ref: APP/23/0034/STAND/ APP/F3545/W/23/3315709 re Planning application - a. change of use of agricultural land to residential b. single storey dwelling for holiday let at Land Off Bull Lane Pinford End Hawstead (re application ref DC/22/1224/FUL).

10. Correspondence

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please request copies of anything you have not received

Date	Detail	Action	Email circulation	Agenda item	Circulated with
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					agenda
14.07.23	HCC confirmation that no hall hire charge for PC for next 12 months	RA thanked 12.7.23			
12.07.23	Community chest info				
14.07.23	OSS Dartmoor appeal				
27.07.23					
17.07.23	SCC info on broadband funding		04.08.23	11.4	
17.07.23	SALC bulletin		04.08.23		
19.07.23	SA:C training bulletin		04.08.23		
20.07.23	ICO renewal				
21.07.23	WSC - public Space Protection Orders and Cumulative Impact Assessment area survey				
24.07.23	SALC bulletin		04.08.23		
31.07.23	Emergency plan reminder from WSC				
01.08.23	WSC info re Thermal Imaging Cameras Loan Project				
01.08.23	Annual Canvass 2023 -wsc info				
02.08.23	Notice of consultation under Reg 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended) – the Lawshall Neighbourhood Plan Review 2021 - 2037		04.08.23	11.3	
03.08.23	Citizens advice appeal for funds		04.08.23		
03.08.23	Info from Suffolk police via salc re autumn clean		04.08.23		
04.08.23	Wsc – parish and town forum – request for feedback	To councillors 04.08.23			
07.08.23	SALC news bulletin		16.08.23		
07.08.23	Grass cutting schedule	To CC 16/08			
10.08.23	Grass cutting schedule	To CC 16.08.23			
14.08.23	Play area report – low risk findings	To JW 16.08.23		11.1	
16.08.23	Hawstead Village Hall closure 11 December for at least 5 weeks		8.9.23		
17.08.23	Grass cut schedule				
22.08.23	Salc e letter		23.8.23		
23.08.23	Info on air quality	Circulated to councillors			
24.08.23	Grass cutting schedule	To CC 1.9.23			
28.08.23	Flier for West Suffolk area forum 5/9.23		1.9.23		
29.08.23	Chaser re emergency plan		1.9.23		
31.8.23	OSS newsletter		1.9.23		
1.9.23	Grass cutting schedule	To cc	1.9.23		
4.9.23	National Highways newsletter A14 J47a-49		6.9.23		
4.9.23	ANPR rota – Hawstead 23.0.23				
4.9.23	Comparative highway data		6.9.23		
4.9.23	SALC training bulletin		6.9.23		
5.9.23	SALC training bulletin		6.9.23		
5.9.23	SCC report		6.9.23	2.2	yes
6.9.23	West Suffolk Council - Community Chest funding round for 2024-25 - Closing date 29 September!		6.9.23		
7.9.23	Community Action Suffolk flier for community led housing scheme Q&A		8.9.23		
8.9.23	Letter from so re memorial tree planting	Reply 8.9.23		5.1	yes

11.4 SCC Correspondence re broadband funding

Dear all

See below the response from SCC leader.

The project they are referring to is project Gigabit in which we were allocated £100m for Suffolk. At this stage it is all in the design phase and we will have to wait 6 months to learn what are the targeted areas.

Once we have these details and they are announced there will be a voucher scheme as an alternative solution to use to club together.

We have no say on the locations and see the recent press release.

[£100m broadband investment in Suffolk under government's Project Gigabit - Suffolk County Council](#)

Hope that helps and once we hear more from CityFibre who are delivering this is will be shared widely..

Matthew Hicks

Leader of Suffolk County Council

TRAINING

CLERK'S ACTIVITY July-August 2023

Date	Activity	Time
	Prepare for and minute PC meeting July 2023	
	Email correspondence; review website set up	
	TOTAL	30.00