

Hawstead Parish Council - Clerk report

10 September 2020

The aim of this report is to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since July 2020
- Planning decisions

2.5 Suffolk Constabulary September 2020 newsletter [Link](#)

6.8 General Power of Competence – note

The general power of competence allows eligible parish councils the power to do anything that individuals may do¹ allowing such councils to take on enhanced roles in their communities, empowered to do things which they would not have previously been able to do. This power cannot allow a council to undertake any activity that is restricted by virtue of other legislation, nor should it be used where a council already has the benefit of a specific statutory power.

To qualify as an eligible parish council, prescribed criteria must be met² and the council must by resolution confirm that it meets those eligibility criteria, and then reconfirm that it remains eligible at every annual parish council meeting following an ordinary election.

The prescribed criteria are that the council has:-

- a qualified clerk who has passed the Certificate in Local Council Administration (or equivalent);
- at least two thirds of members elected into post at the last ordinary election or by-election

7.2 Planning appeals and notifications

DC/20/0347/LB Melpost House Whepstead Road Hawstead IP29 5NS; Proposal: Application for Listed Building Consent - 3no. bay cart lodge with first floor storage area and lean to log store (following demolition of existing garage) - Approved Fri 21 Aug 2020

DC/20/0346/HH Melpost House Whepstead Road Hawstead IP29 5NS: Proposal Householder Planning Application - 3no. bay cart lodge with first floor storage area and lean to log store (following demolition of existing garage); Approved Fri 21 Aug 2020

DC/20/1032/FUL: Metcalf Arms Lawshall Road Hawstead IP29 5NR; Planning Application - 1no. detached building for use as cycling/gym/exercise studio (Previous Application DC/20/0106/FUL); Approved Tue 18 Aug 2020

10. CORRESPONDENCE –

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please feel free to request copies of anything you have not already received.

¹ Localism Act 2011 s1(1)

² Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 made pursuant to the Localism Act 2011 s8(2)

Date	Detail	Action	Email circulation	Agenda item	Circulated with agenda
13.07.20	SALC e bulletin		17.08.20		
15.07.20	Enquiry via website for HCC	17.08.20			
15.07.20	Local Electricity Bill info				
16.07.20	Collaborative newsletter		17.08.20		
17.07.20	Headway newsletter		17.08.20		
17.07.20	Quiet Lanes email		17.08.20		
20.07.20	SALC e bulletin		17.08.20		
21.07.20	SCC Green access strategy		17.08.20		
23.07.20	AP fuel costs			yes	8
27.07.20	Letter from WSC planning enforcement acknowledging enquiry re development on Wkepstead Road	Chased 4/9/20		yes	10.3
28.07.20	White paper on planning		17.08.20	yes	6.2
30.07.20	Collaborative Communities newsletter		04.08.20		
23.07.20	OSS newsletter		17.08.20		
27.07.20	SALC communication re litter/community		04.08.20		
27.07.20	SALC e bulletin		17.08.20		
30.07.20	Havebury email re parking		30.07.20		
01.08.20	PSPO re dog fouling renewal	n/a Hawstead			
01.08.20	Play area report July 2020			yes	10.1 Low risk finding
03.08.20	SALC bulletin		04.08.20		
03.08.20	Planning webinar info		04.08.20	yes	6.9
01.08.20	Annual play inspection report				10.1
10.08.20	Amended planning consultation DC/20/1032/FUL		10.08.20		
03/09/20	Training email		03/09/20	yes	6.9
06.08.20	Great British Sping Clean info		17.08.20		
06.08.20	Open Spaces Soc flier		17.08.20		
10.08.20	Planning consultations - NALC		17.08.20	yes	6.2
10.08.20	SALC e bulletin		17.08.20		
10.08.20	HCC terms and conditions				
11.08.20	CAS survey– Covid 19	Completed 17.08.20			
12.08.20	Collaborative communities Board newsletter		17.08.20		
15.08.20	SCC newsletter		17.08.20	yes	2.3
17.08.20	Info re Community Chest funding		17.08.20		
17.08.20	SALC e bulletin		04.09.20		
17.08.20	SALC e bulletin		04.09.20		
20.08.20	Hopkins Homes Annual Review				
21.08.20	West Suffolk area forum details		04.09.20		
24.08.20	Website query	To HB/AP for action 04.09.20			
25.08.20	Info from AP on walks around Hawstead				
27.08.20	Suffolk waste and minerals local plan correspondence				
03.09.20	Revised payscales 20/21				

TRAINING

R King attended 2 x planning webinar

CLERK'S ACTIVITY July-August 2020

Date	Activity	Time
	Prepare for and minute 2 X PC meetings July 2020	
	Email correspondence, finance and admin; research;	
	TOTAL	30.00