

# *Hawstead Parish Council*

## *In the County of Suffolk*

**Chair**

Ros Alexander

Email | Ros.Alexander@hawstead-pc.gov.uk

**Responsible Finance Officer and Parish Clerk**

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelmetham, IP30 0TY

Email | clerk@hawstead-pc.gov.uk

Dear Councillor

8<sup>th</sup> March 2025

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 13<sup>th</sup> March 2025 at 7.30 p.m.** The press and members of the public are invited to attend.

### **AGENDA**

- 1. To receive apologies and consider any applications for approval of absence**
- 2. Public forum**
  - 2.1 Members of the public invited to make representations on any item on the agenda.
  - 2.2 County Council
  - 2.3 West Suffolk Council
  - 2.4 Police
  - 2.5 Presentation by HCC (playground proposals)
- 3. Declaration of interests**
  - 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
  - 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.
- 4. Minutes**
  - 4.1 To resolve that the minutes of the Parish Council meeting dated 3rd<sup>th</sup> and 21 February 2025 be signed as a true and accurate record of that meeting.
- 5. Matters arising**
- 6. Chair Report**
- 7. Reports**

To receive reports including the following:-

  - 7.1 A134 Working party;
  - 7.2 Communications;
  - 7.3 Highways and safety;
  - 7.4 Volunteering
  - 7.5 Clerk.
- 8. Conservation**
  - 8.1 Greens;
  - 8.2 Footpaths (inc footpath rep);
  - 8.3 River proposals –update on grant funding.
  - 8.4 Tree work
- 9. To consider**

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- 9.1 WSC correspondence re bins
- 9.2 WSC proposed three year contract
- 9.3 WhatsApp use policy
- 9.4 Update asset register
- 9.5 Risk assessment
- 9.6 Approve any recommendations of the A134 Working Party;
- 9.7 Speedwatch
- 9.8 Litter picking
- 9.9 Village hall car park
- 9.10 Consider response (if any required) to HCC playground proposal
- 9.11 Storage of meeting recordings.

## **10. Planning applications, appeals and notifications**

- 10.1 West Suffolk Local Plan consultation

## **11. Finance**

- 11.1 To receive and approve the bi-monthly financial summary for January-February 2025;
- 11.2 To approve payments to be made;
- 11.3 Appoint internal auditor;
- 11.4 Review adequacy of internal controls.

## **12. Correspondence**

- 12.1 Playground reports;
- 12.2 Local Plan decision letter;
- 12.3 Various A134 works correspondence.

## **13. Date of next meetings**

To confirm date of next meeting on **14th May 2025 all at 7.30pm** to follow APM at 7pm.

*CH*

C Hibbert - clerk