

# *Hawstead Parish Council*

## *In the County of Suffolk*

**Chair**  
Ros Alexander  
Email | Ros.Alexander@hawstead-pc.gov.uk

**Responsible Finance Officer  
and Parish Clerk**  
Mrs Catherine Hibbert  
Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY  
clerk@hawstead-pc.gov.uk

Dear Councillor

15<sup>th</sup> November 2024

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 21<sup>st</sup> November 2024 at 7.30 p.m.** The press and members of the public are invited to attend.

### **AGENDA**

**1. To receive apologies and consider any applications for approval of absence**

**2. Public forum**

- 2.1 Members of the public invited to make representations on any item on the agenda.
- 2.2 County Council
- 2.3 West Suffolk Council
- 2.4 Police

**3. Declaration of interests**

- 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

**4. Minutes**

- 4.1 To resolve that the minutes of the Parish Council meeting dated 12th September 2024 be signed as a true and accurate record of that meeting.

**5. Matters arising**

**6. Chair Report**

**7. Reports**

To receive reports including the following:-

- 7.1 Communications;
- 7.2 Highways and safety;
- 7.3 Volunteering
- 7.4 Clerk.

**8. Conservation**

- 8.1 Greens;
- 8.2 Footpaths (inc footpath rep);
- 8.3 River proposals –update on grant funding.
- 8.4 Tree work

**9. To consider**

- 9.1 Co-option re casual vacancy
- 9.2 Honoraria
- 9.3 Grit bins
- 9.4 Mowing contract
- 9.5 Transport consultation
- 9.6 Xmas tree
- 9.7 Bank charges

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9.8 To note and implement National Pay award for 24/25

## **10. Planning applications, appeals and notifications**

10.1 Planning notifications

## **11. Finance**

11.1 To receive and approve quarterly financial summary to 30 September 2024

11.2 To receive and approve the bi-monthly financial summary for September-October 2024;

11.3 To approve payments to be made;

11.4 To review and approve budget for 25/26;

11.5 To review and approve precept request for 25/26;

11.6 To review and approve reserves policy.

## **12. Correspondence**

12.1 Playground reports;

12.2 Acknowledgment of Macmillan Donation

12.3 Correspondence re condition of parking at Wepstead Road

12.4 Correspondence re Woodlands

12.5 Correspondence from HCC

12.6 correspondence re footpath rep

## **13. Date of next meetings**

To confirm date of next meeting on **9th January 2025** and then 13th March 2025 all at 7.30pm .

*CH*

C Hibbert - clerk