

Hawstead Parish Council

In the County of Suffolk

Chairman

Ros Alexander

Email | ros.king@hawstead-parish-council.co.uk

Responsible Finance Officer

and Parish Clerk

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY
catherine.hibbert@hawstead-parish-council.co.uk

Dear Councillor

9th March 2024

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 14th March 2024 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. To receive apologies and consider any applications for approval of absence

2. Public forum

2.1 Members of the public invited to make representations on any item on the agenda.

2.2 County Council

2.3 West Suffolk Council

2.4 Police

3. Declaration of interests

3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

4. Minutes

4.1 To resolve that the minutes of the Parish Council meeting dated 8th February 2024 be signed as a true and accurate record of that meeting.

5. Chairperson's Report

6. Conservation

6.1 Greens to include approval of quote for sign post;

6.2 Footpaths;

6.3 Bird boxes;

6.4 Trees work (to include approval of quote for works)

7. Reports

To receive reports including the following:-

7.1 Communications;

7.2 Highways and safety (to include flood gauge proposal)

7.3 Volunteering;

7.4 Clerk.

8. To consider

8.1 Chalk stream proposal

8.2 Councillor awards – nomination

8.3 Confirmation of mowing contract

8.4 Tithe map request

8.5 review asset register

8.6 To review risk assessments.

9. Planning applications, appeals and notifications

9.1 To note planning decisions received.

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9.2 DC/24/0177/FUL Application for one dwelling on land Adjacent Cullum House Church Road
Hawstead Suffolk

10. Finance

- 10.1 To receive and approve the bi-monthly financial summary for January-February 2024;
- 10.2 To approve payments to be made;
- 10.3 To consider bond proposal;
- 10.4 To appoint SALC as internal auditor;
- 10.5 To review adequacy of internal controls.

11. Correspondence and circulars

- 11.1 Play area reports for Feb/March 24;
- 11.2 SCC report re condition of Bells Lane;
- 11.3 SCC comments on arts funding;
- 11.4 Neighbourhood Watch info.

12. Date of next meetings

To confirm date of next meeting on **9th May 2024 at 7.30pm** to follow **Annual Parish Meeting at 7pm.**

CH

C Hibbert - clerk