

Hawstead Parish Council

In the County of Suffolk

Chair
Ros Alexander
Email | Ros.Alexander@hawstead-pc.gov.uk

**Responsible Finance Officer
and Parish Clerk**
Mrs Catherine Hibbert
Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY
clerk@hawstead-pc.gov.uk

Dear Councillor

5th September 2024

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 12th September 2024 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. To receive apologies and consider any applications for approval of absence

2. Public forum

- 2.1 Members of the public invited to make representations on any item on the agenda.
- 2.2 County Council
- 2.3 West Suffolk Council
- 2.4 Police

3. Declaration of interests

- 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

4. Minutes

- 4.1 To resolve that the minutes of the Parish Council meeting dated 22 July 2024 be signed as a true and accurate record of that meeting.

5. Matters arising

6. Chair Report

7. Reports

To receive reports including the following:-

- 7.1 Communications;
- 7.2 Highways and safety;
- 7.3 Volunteering
- 7.4 Drainage proposal working party
- 7.5 Fallen Tree working party;
- 7.6 Clerk.

8. Conservation

- 8.1 Greens;
- 8.2 Footpaths; (including appoint new footpath rep)
- 8.3 River proposals –update on grant funding.
- 8.4 Tree work (including confirming proposed treatment of fallen tree in river);

9. To consider

- 9.1 Co-option re casual vacancy
- 9.2 HCC drainage proposal
- 9.3 Insurance renewal
- 9.4 Agree how to monitor HPC assets for remainder of year.

10. Planning applications, appeals and notifications

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10.1 Planning notifications

10.2 Appeal re: Application DC/24/0177/FUL Land Adjacent Cullum House, Church Road, Hawstead, Suffolk,
IP29 5N

10.3 DC/24/1132/ELEC Application under section 37 of the Electricity Act 1989 - replace existing poles with 11 metres poles Location Bryers Farm Whepstead Road Hawstead Bury St Edmunds Suffolk

11. Finance

11.1 To receive and approve the bi-monthly financial summary for July-August 2024;

11.2 To approve payments to be made;

12. Correspondence

12.1 Playground reports;

12.2 Correspondence regarding damage to Church Road.

13. Date of next meetings

To confirm date of next meeting on **14th November 2024** and then 9th January 2025 and 13th March 2025 all at 7.30pm .

CH

C Hibbert - clerk