

Hawstead Parish Council

In the County of Suffolk

Chairman

Mr Phil Baker
Cooks Farmhouse, Bury Raad, Hawstead, IP29 5NR
Tel: 079583 07117
Email: phil.baker@cooksfarmhouse.com

**Responsible Finance Officer
and Parish Clerk**

Mrs Catherine Hibbert
Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY
catherine.hibbert@hawstead-parish-council.co.uk

Dear Councillor

7th January 2023

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 12th January 2023 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. Apologies for absence

2. Public forum

- 2.1 Members of the public invited to make representations on any item on the agenda.
- 2.2 County Council
- 2.3 West Suffolk Council
- 2.4 Police

3. Declaration of interests

- 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

4. Minutes

- 4.1 To resolve that the minutes of the Parish Council meeting dated 17th November 2023 be signed as a true and accurate record of that meeting.

5. Reports

To receive reports including the following:-

- 5.1 Communications;
- 5.2 Greens;
- 5.3 Conservation;
- 5.4 Footpaths;
- 5.5 Highways and safety;
- 5.6 Volunteering;
- 5.7 Clerk.

6. To consider

- 6.1 Quote for mowing for 2023.
- 6.2 Request from Headway.
- 6.3 Correspondence re easement;
- 6.4 Conservation report from SWT;
- 6.5 Quiet Lanes initiative update;
- 6.6 Website update.

7. Planning applications, appeals and notifications

- 7.1 Planning notifications

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7.2 DC/22/2116/CLE Application for lawful development certificate for proposed use or development – use of The Red Shed as single dwelling (class C3) at The Red Shed, The Pound, Hawstead, Bury St Edmunds, Suffolk

7.3 DC/22/2119/FUL Proposal Planning application;- installation of ground mounted photovoltaic array and laying of connecting cable at Metcalf Almshouses, The Pound, Hawstead, Suffolk IP29 5NJ

8. Finance

8.1 To receive quarterly finance summary to 31 December 2022;

8.2 To receive and approve the bi-monthly financial summary for November-December 2022;

8.3 To approve payments to be made;

9. Chairman's summary

10. Correspondence and circulars

10.1 Play area reports for December/January 2022;

10.2 Strategic pipeline information;

10.3 Email info re King Charles III coronation.

11. Date of next meeting

To confirm date of next meeting on 9th March 2023 at 7.30pm

12. Confidential item – staff matter

CH C Hibbert - clerk